



# OOSH NORTHERN BEACHES

A.B.N. 98 399 800 352

SPECIALISING IN BEFORE, AFTER SCHOOL & VACATION CARE

Correspondence to: P.O. Box 1143 Dee Why NSW 2099

Head Office: 02 9984 8089, Chris 0411 758 064, Fax 02 9981 2745

Email: [manager@ooshnb.com.au](mailto:manager@ooshnb.com.au) Web: [www.ooshnb.com.au](http://www.ooshnb.com.au)

## BEFORE SCHOOL CARE - 2012

Centre Name (and/or School): \_\_\_\_\_

Child 1 Name: \_\_\_\_\_ Child's 2012 Class: \_\_\_\_\_

Child 2 Name: \_\_\_\_\_ Child's 2012 Class: \_\_\_\_\_

**Please highlight the Before School Care dates which your child/ren are attending**

Term 1		Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Monday	Jan 23	<b>Jan 30</b>	Feb 6	Feb 13	Feb 20	Feb 27	Mar 5	Mar 12	Mar 19	Mar 26	<b>Apr 2</b>
Tuesday	Jan 24	Jan 31	Feb 7	Feb 14	Feb 21	Feb 28	Mar 6	Mar 13	Mar 20	Mar 27	Apr 3
Wednesday	Jan 25	<b>Feb 1</b>	Feb 8	Feb 15	Feb 22	Feb 29	Mar 7	Mar 14	Mar 21	Mar 28	Apr 4
Thursday	<b>Aust Day</b>	Feb 2	Feb 9	Feb 16	Feb 23	<b>Mar 1</b>	Mar 8	Mar 15	Mar 22	Mar 29	Apr 5
Friday	<b>PFD</b>	Feb 3	Feb 10	Feb 17	Feb 24	Mar 2	Mar 9	Mar 16	Mar 23	Mar 30	<b>Apr 6</b>

**Do you need Vacation Care?** Our fantastic Vacation Care program will be available from week 7 – 12<sup>th</sup> March

Term 2	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Monday	<b>PFD</b>	Apr 30	May 7	May 14	May 21	May 28	June 4	<b>Queens B'day</b>	Jun 18	Jun 25
Tuesday	Apr 24	<b>May 1</b>	May 8	May 15	May 22	May 29	June 5	Jun 12	Jun 19	Jun 26
Wednesday	<b>Anzac Day</b>	May 2	May 9	May 16	May 23	May 30	June 6	Jun 13	Jun 20	Jun 27
Thursday	Apr 26	May 3	May 10	May 17	May 24	May 31	June 7	Jun 14	Jun 21	Jun 28
Friday	Apr 27	May 4	May 11	May 18	May 25	<b>June 1</b>	Jun 8	Jun 15	Jun 22	Jun 29


See our Vacation care program (available from week 7 – 4<sup>th</sup> June)

Term 3	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Monday	<b>PFD</b>	Jul 23	Jul 30	Aug 6	Aug 13	Aug 20	Aug 27	<b>Sep 3</b>	Sep 10	Sep 17
Tuesday	<b>Jul 17</b>	Jul 24	Jul 31	Aug 7	Aug 14	Aug 21	Aug 28	Sep 4	Sep 11	Sep 18
Wednesday	Jul 18	Jul 25	<b>Aug 1</b>	Aug 8	Aug 15	Aug 22	Aug 29	Sep 5	Sep 12	Sep 19
Thursday	Jul 19	Jul 26	Aug 2	Aug 9	Aug 16	Aug 23	Aug 30	Sep 6	Sep 13	Sep 20
Friday	Jul 20	Jul 27	Aug 3	Aug 10	Aug 17	Aug 24	Aug 31	Sep 7	Sep 14	Sep 21

See our Vacation care program (available from week 7 – 27<sup>th</sup> August)

Term 4	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11
Monday	<b>Oct 8</b>	Oct 15	Oct 22	Oct 29	Nov 5	Nov 12	Nov 19	Nov 26	<b>Dec 3</b>	Dec 10	Dec 17
Tuesday	Oct 9	Oct 16	Oct 23	Oct 30	Nov 6	Nov 13	Nov 20	Nov 27	Dec 4	Dec 11	Dec 18
Wednesday	Oct 10	Oct 17	Oct 24	Oct 31	Nov 7	Nov 14	Nov 21	Nov 28	Dec 5	Dec 12	Dec 19
Thursday	Oct 11	Oct 18	Oct 25	<b>Nov 1</b>	Nov 8	Nov 15	Nov 22	Nov 29	Dec 6	Dec 13	<b>PFD</b>
Friday	Oct 12	Oct 19	Oct 26	Nov 2	Nov 9	Nov 16	Nov 23	Nov 30	Dec 7	Dec 14	<b>PFD</b>

See our Vacation care program (available from week 7 – 19<sup>th</sup> November)

Annual Registration Fee (\$25 per family) (incorporates Before/After School & Vacation Care)	\$.....	<p>To validate this booking form, payment options &amp; all details on page 2 &amp; 3 of this form must be completed.</p> 
Permanent Rate: <input type="checkbox"/> Children X <input type="checkbox"/> days @ \$10.00 PER Morning	\$.....	
Families with CCB will automatically be charged the reduced rate		
Casual Rate: <input type="checkbox"/> Children X <input type="checkbox"/> days @ \$11.00 PER Afternoon	\$.....	
Any Outstanding Fees or Credits Due	\$.....	
Total Fee Due/Enclosed	\$.....	

**IMPORTANT INFORMATION:**

**By signing below and/or submitting this booking form I agree the following terms are understood and accepted:**

This booking form will not be valid and therefore a permanent place is not guaranteed unless it is accompanied with a payment or one of the payment options completed in full and signed.

- Payments due, which will be calculated at the appropriate rate, will be drawn in accordance with the payment option selected, and will be available on request. Credit card payments attract a 2% surcharge.
- With expected heavy demand for places in 2012, childcare places will only be guaranteed according to this booking form. If a booking is made for an entire year, amendments for each following term will be accepted but with at least 7 days notice before the end of the preceding term. Cancellations of a permanent booking are of course accepted, with 7 days notice. Bookings are of a permanent nature and without 7 days notice, any absences will be charged.
- To receive the CCB discount or the 50% childcare rebate, it is the parent's responsibility to ring the Family Assistance Office on 136150 and be CCB assessed and then provide this information (family/parent CRN and child/ren's CRN) to OOSH Northern Beaches, otherwise full fees will apply. We encourage all families to be CCB assessed.
- A \$10.00 account service fee applies if an account is outside our trading terms and then thereafter a further charge of \$2.00 per week each week that the account remains unpaid/outstanding.
- It is a parent's responsibility to inform the Kids Club of a non attendance on any given day. If a staff member has to telephone to verify/confirm the absence of a child at roll call, a \$5 fee applies and will be charged to your account.
- All inquires (casual bookings/non-attendances etc) should be directed to the individual centre.
- Any outstanding monies at the end of a term will be automatically deducted from your credit card or account. As a rule, we do not issue "invoices" in advance. To comply with government regulations, receipts are not issued for individual payments but accounts are available @ the end of each term by emailing a request. Your account is available at any other time by (or to assist in the calculation of your fees) sending an email to [manager@ooshnb.com.au](mailto:manager@ooshnb.com.au)
- THE DATES OF THE PUPIL FREE DAYS ETC MAY CHANGE AT THE DISCRETION OF EACH SCHOOL.
- If a payment option is not selected below, then the fortnightly direct debit payment system will apply.
- The direct debit payment system operates as the "current week plus 1 week in advance".
- Please contact Head Office and/or Chris during normal business hours only - unless in an emergency.

**PAYMENT METHOD - please select payment option 1,2,3 or 4:**

**1. DIRECT DEBIT FROM BANK ACCOUNT for permanent & casual bookings - Fortnightly on each odd Tuesday**

Please debit my bank account fortnightly on a Tuesday commencing the 1<sup>st</sup> Tuesday of each term.....Yes / No

*Please note:* The separate direct debit authorisation form MUST be completed (if required, request one by emailing [manager@ooshnb.com.au](mailto:manager@ooshnb.com.au)). I authorise EziDebit Australia Milton as the nominated representative to process payments.

Signature: \_\_\_\_\_ Date of Signature: \_\_\_ / \_\_\_ / \_\_\_

**2. DIRECT DEBIT FROM CREDIT CARD for permanent & casual bookings - Fortnightly on each odd Tuesday**

Please debit my credit card fortnightly on a Tuesday commencing the 1<sup>st</sup> Tuesday of each term.....Yes / No

*Please note:* The separate direct debit authorisation form MUST be completed (if required, request one by emailing [manager@ooshnb.com.au](mailto:manager@ooshnb.com.au)). I authorise EziDebit Australia Milton as the nominated representative to process payments.

Signature: \_\_\_\_\_ Date of Signature: \_\_\_ / \_\_\_ / \_\_\_

**3. DIRECT DEBIT FROM MY CREDIT CARD FOR THE FULL TERM PAYMENT or CASUAL BOOKINGS**

Please debit my credit card for the current term now & then on the Friday prior to each following term .....Yes / No

Cardholder Name: \_\_\_\_\_ Credit Card: Visa  MasterCard

Card No: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expiry Date on Card: \_\_\_ / \_\_\_

Signature: \_\_\_\_\_ Date of Signature: \_\_\_ / \_\_\_ / \_\_\_

(please note credit card payments attract a 2% surcharge)

**4. CHEQUE/CASH/INTERNET TRANSFER FOR FULL TERM PAYMENT or for CASUAL USE PAYMENTS**

Pay for each term by cheque/cash/direct debit (internet transfer) in full now or in the 1<sup>st</sup> week of each term.... Yes /No

*Please note:* This must be arranged with Chris on [chris@ooshnb.com.au](mailto:chris@ooshnb.com.au) or on 02 9984-8089

Signature: \_\_\_\_\_ Date of Signature: \_\_\_ / \_\_\_ / \_\_\_



# Direct Debit Request

**OOSH NORTHERN BEACHES**

A.B.N. 98 399 800 352

P.O. Box 1143

Dee Why NSW 2099

T: 9984 8089

F: 9981 2745

E: [manager@ooshnb.com.au](mailto:manager@ooshnb.com.au)

**Request and Authority for EziDebit Australia (also known as EziDebit Milton) to debit the account named below to pay OOSH Northern Beaches**

*I confirm that all my details are unchanged from 2011 (please tick)*

**Request and Authority to debit**

Surname or Company Name \_\_\_\_\_  
 Given names or ACN/ARBN \_\_\_\_\_ ("you")  
 Request and authorise OOSH Northern Beaches, or it's nominated representative, presently Ezi Debit Australia Pty Ltd acting on behalf of OOSH Northern Beaches, to arrange, through its own financial institution, for any amount OOSH NORTHERN BEACHES may debit or charge you to be debited through the Bulk Electronic Clearing System from an account held at the financial institution identified below and paid to OOSH NORTHERN BEACHES and/or to authorize OOSH Northern Beaches or it's nominated representative, presently Ezi Debit Australia Pty Ltd acting on behalf of OOSH Northern Beaches to debit payments from my specified credit card below, subject to the terms and conditions of the Direct Debit Customer Service Agreement (and any further instructions provided below) and acknowledge that Ezi Debit Australia (or Ezi Debit Milton) will appear as the business name on my statements. I understand credit card payments may not always be processed by Ezi Debit Australia Pty Ltd and OOSH Northern Beaches may appear on my credit card statement.

**How would you like to pay for your childcare?**

Bank Account – Complete Section A

Credit Card - Complete Section B

Section A – Your full name: \_\_\_\_\_

Name of financial institution:

Financial Institution / Branch:

Name of account holder:

BSB Number:

Bank Account Number

**Section B – Type of Card**

Master Card

Visa

Credit Card Number:

Expiry date (MMYY)

Name on card: \_\_\_\_\_

**Acknowledgment**

By signing this Direct Debit Request you acknowledge having read and understood the terms and conditions governing the debit arrangements between you, OOSH Northern Beaches and it's nominated representative, presently Ezi Debit Australia Pty Ltd, but may change from time to time, as set out in this Request and in your Direct Debit Customer Service Agreement on the rear of this page.

**Payment Details (this maybe completed / confirmed with the Centre Licensee)**

The maximum amount to be debited at any one time is (optional):

\$ | | | | . | | | | \_\_\_\_\_  
 (amount in words)

Please note Direct Debits will be made fortnightly on Tuesdays (but may not immediately show on your account ie: Tuesdays), or the preceding business day in the case of public holidays. Please note that the maximum amount stated above may not be reflective of the amount actually charged. In all cases the amount charged will be less than or equal to the maximum authorized amount unless there is a change to your booking. In the case of an increase in fees due to an increase in the days attended, the extra amount will automatically be added to the maximum amount to be deducted. The initial Direct Debit amount will be more to include the registration fee and may not fall on a Tuesday, and may be debited on the day the booking is received.

**Insert your Signature and address**

**Signature:** \_\_\_\_\_  
 (Company Details If applicable)

**Address:** \_\_\_\_\_

**Date:** \_\_\_ / \_\_\_ / \_\_\_ **Phone** \_\_\_\_\_