



# OOSH NORTHERN BEACHES

A.B.N. 98 399 800 352

SPECIALISING IN BEFORE, AFTER SCHOOL & VACATION CARE

Correspondence to: P.O. Box 1143 Dee Why NSW 2099

Head Office: 02 9984 8089, Chris 0411 758 064, Fax 02 9981 2745

Email: [manager@ooshnb.com.au](mailto:manager@ooshnb.com.au) Web: [www.ooshnb.com.au](http://www.ooshnb.com.au)

## AFTER SCHOOL CARE - 2012

Centre Name (and/or School): \_\_\_\_\_

Child 1 Name: \_\_\_\_\_ Child's 2012 Class: \_\_\_\_\_

Child 2 Name: \_\_\_\_\_ Child's 2012 Class: \_\_\_\_\_

**Please highlight the After School Care dates which your child/ren are attending**

| Term 1    |                 | Week 1        | Week 2 | Week 3 | Week 4 | Week 5       | Week 6 | Week 7 | Week 8 | Week 9 | Week 10      |
|-----------|-----------------|---------------|--------|--------|--------|--------------|--------|--------|--------|--------|--------------|
| Monday    | Jan 23          | <b>Jan 30</b> | Feb 6  | Feb 13 | Feb 20 | Feb 27       | Mar 5  | Mar 12 | Mar 19 | Mar 26 | <b>Apr 2</b> |
| Tuesday   | Jan 24          | Jan 31        | Feb 7  | Feb 14 | Feb 21 | Feb 28       | Mar 6  | Mar 13 | Mar 20 | Mar 27 | Apr 3        |
| Wednesday | Jan 25          | <b>Feb 1</b>  | Feb 8  | Feb 15 | Feb 22 | Feb 29       | Mar 7  | Mar 14 | Mar 21 | Mar 28 | Apr 4        |
| Thursday  | <b>Aust Day</b> | Feb 2         | Feb 9  | Feb 16 | Feb 23 | <b>Mar 1</b> | Mar 8  | Mar 15 | Mar 22 | Mar 29 | Apr 5        |
| Friday    | <b>PFD</b>      | Feb 3         | Feb 10 | Feb 17 | Feb 24 | Mar 2        | Mar 9  | Mar 16 | Mar 23 | Mar 30 | <b>Apr 6</b> |

**Do you need Vacation Care?** Our fantastic Vacation Care program will be available from week 7 – 12<sup>th</sup> March

| Term 2    | Week 1           | Week 2       | Week 3 | Week 4 | Week 5 | Week 6        | Week 7 | Week 8              | Week 9 | Week 10 |
|-----------|------------------|--------------|--------|--------|--------|---------------|--------|---------------------|--------|---------|
| Monday    | <b>PFD</b>       | Apr 30       | May 7  | May 14 | May 21 | May 28        | June 4 | <b>Queens B'day</b> | Jun 18 | Jun 25  |
| Tuesday   | Apr 24           | <b>May 1</b> | May 8  | May 15 | May 22 | May 29        | June 5 | Jun 12              | Jun 19 | Jun 26  |
| Wednesday | <b>Anzac Day</b> | May 2        | May 9  | May 16 | May 23 | May 30        | June 6 | Jun 13              | Jun 20 | Jun 27  |
| Thursday  | Apr 26           | May 3        | May 10 | May 17 | May 24 | May 31        | June 7 | Jun 14              | Jun 21 | Jun 28  |
| Friday    | Apr 27           | May 4        | May 11 | May 18 | May 25 | <b>June 1</b> | Jun 8  | Jun 15              | Jun 22 | Jun 29  |

See our Vacation care program (available from week 7 – 4<sup>th</sup> June)

| Term 3    | Week 1        | Week 2 | Week 3       | Week 4 | Week 5 | Week 6 | Week 7 | Week 8       | Week 9 | Week 10 |
|-----------|---------------|--------|--------------|--------|--------|--------|--------|--------------|--------|---------|
| Monday    | <b>PFD</b>    | Jul 23 | Jul 30       | Aug 6  | Aug 13 | Aug 20 | Aug 27 | <b>Sep 3</b> | Sep 10 | Sep 17  |
| Tuesday   | <b>Jul 17</b> | Jul 24 | Jul 31       | Aug 7  | Aug 14 | Aug 21 | Aug 28 | Sep 4        | Sep 11 | Sep 18  |
| Wednesday | Jul 18        | Jul 25 | <b>Aug 1</b> | Aug 8  | Aug 15 | Aug 22 | Aug 29 | Sep 5        | Sep 12 | Sep 19  |
| Thursday  | Jul 19        | Jul 26 | Aug 2        | Aug 9  | Aug 16 | Aug 23 | Aug 30 | Sep 6        | Sep 13 | Sep 20  |
| Friday    | Jul 20        | Jul 27 | Aug 3        | Aug 10 | Aug 17 | Aug 24 | Aug 31 | Sep 7        | Sep 14 | Sep 21  |

See our Vacation care program (available from week 7 – 27<sup>th</sup> August)

| Term 4    | Week 1       | Week 2 | Week 3 | Week 4       | Week 5 | Week 6 | Week 7 | Week 8 | Week 9       | Week 10 | Week 11    |
|-----------|--------------|--------|--------|--------------|--------|--------|--------|--------|--------------|---------|------------|
| Monday    | <b>Oct 8</b> | Oct 15 | Oct 22 | Oct 29       | Nov 5  | Nov 12 | Nov 19 | Nov 26 | <b>Dec 3</b> | Dec 10  | Dec 17     |
| Tuesday   | Oct 9        | Oct 16 | Oct 23 | Oct 30       | Nov 6  | Nov 13 | Nov 20 | Nov 27 | Dec 4        | Dec 11  | Dec 18     |
| Wednesday | Oct 10       | Oct 17 | Oct 24 | Oct 31       | Nov 7  | Nov 14 | Nov 21 | Nov 28 | Dec 5        | Dec 12  | Dec 19     |
| Thursday  | Oct 11       | Oct 18 | Oct 25 | <b>Nov 1</b> | Nov 8  | Nov 15 | Nov 22 | Nov 29 | Dec 6        | Dec 13  | <b>PFD</b> |
| Friday    | Oct 12       | Oct 19 | Oct 26 | Nov 2        | Nov 9  | Nov 16 | Nov 23 | Nov 30 | Dec 7        | Dec 14  | <b>PFD</b> |

See our Vacation care program (available from week 7 – 19<sup>th</sup> November)

Annual Registration Fee (\$25 per family)

(incorporates Before/After School & Vacation Care)

\$.....

Permanent Rate:

Children X  days @ \$19.00 PER Afternoon

\$.....

Families with CCB will automatically be charged the reduced rate

Casual Rate:

Children X  days @ \$20.00 PER Afternoon

\$.....

Any Outstanding Fees or Credits Due

\$.....

Total Fee Due/Enclosed

\$ \_\_\_\_\_

To validate this booking form, payment options & all details on page 2 & 3 of this form must be completed.



**IMPORTANT INFORMATION:**

**By signing below and/or submitting this booking form I agree the following terms are understood and accepted:**

This booking form will not be valid and therefore a permanent place is not guaranteed unless it is accompanied with a payment or one of the payment options completed in full and signed.

- Payments due, which will be calculated at the appropriate rate, will be drawn in accordance with the payment option selected, and will be available on request. Credit card payments attract a 2% surcharge.
- With expected heavy demand for places in 2012, childcare places will only be guaranteed according to this booking form. If a booking is made for an entire year, amendments for each following term will be accepted but with at least 7 days notice before the end of the preceding term. Cancellations of a permanent booking are of course accepted, with 7 days notice. Bookings are of a permanent nature and without 7 days notice, any absences will be charged.
- To receive the CCB discount or the 50% childcare rebate, it is the parent's responsibility to ring the Family Assistance Office on 136150 and be CCB assessed and then provide this information (family/parent CRN and child/ren's CRN) to OOSH Northern Beaches, otherwise full fees will apply. We encourage all families to be CCB assessed.
- A \$10.00 account service fee applies if an account is outside our trading terms and then thereafter a further charge of \$2.00 per week each week that the account remains unpaid/outstanding.
- It is a parent's responsibility to inform the Kids Club of a non attendance on any given day. If a staff member has to telephone to verify/confirm the absence of a child at roll call, a \$5 fee applies and will be charged to your account.
- All inquires (casual bookings/non-attendances etc) should be directed to the individual centre.
- Any outstanding monies at the end of a term will be automatically deducted from your credit card or account. As a rule, we do not issue "invoices" in advance. To comply with government regulations, receipts are not issued for individual payments but accounts are available @ the end of each term by emailing a request. Your account is available at any other time by (or to assist in the calculation of your fees) sending an email to [manager@ooshnb.com.au](mailto:manager@ooshnb.com.au)
- THE DATES OF THE PUPIL FREE DAYS ETC MAY CHANGE AT THE DISCRETION OF EACH SCHOOL.
- If a payment option is not selected below, then the fortnightly direct debit payment system will apply.
- The direct debit payment system operates as the "current week plus 1 week in advance".
- Please contact Head Office and/or Chris during normal business hours only - unless in an emergency.

**PAYMENT METHOD - please select payment option 1,2,3 or 4:**

**1. DIRECT DEBIT FROM BANK ACCOUNT for permanent & casual bookings - Fortnightly on each odd Tuesday**

Please debit my bank account fortnightly on a Tuesday commencing the 1<sup>st</sup> Tuesday of each term.....Yes / No

*Please note:* The separate direct debit authorisation form MUST be completed (if required, request one by emailing [manager@ooshnb.com.au](mailto:manager@ooshnb.com.au)). I authorise EziDebit Australia Milton as the nominated representative to process payments.

Signature: \_\_\_\_\_ Date of Signature: \_\_\_ / \_\_\_ / \_\_\_

**2. DIRECT DEBIT FROM CREDIT CARD for permanent & casual bookings - Fortnightly on each odd Tuesday**

Please debit my credit card fortnightly on a Tuesday commencing the 1<sup>st</sup> Tuesday of each term.....Yes / No

*Please note:* The separate direct debit authorisation form MUST be completed (if required, request one by emailing [manager@ooshnb.com.au](mailto:manager@ooshnb.com.au)). I authorise EziDebit Australia Milton as the nominated representative to process payments.

Signature: \_\_\_\_\_ Date of Signature: \_\_\_ / \_\_\_ / \_\_\_

**3. DIRECT DEBIT FROM MY CREDIT CARD FOR THE FULL TERM PAYMENT or CASUAL BOOKINGS**

Please debit my credit card for the current term now & then on the Friday prior to each following term .....Yes / No

Cardholder Name: \_\_\_\_\_ Credit Card: Visa  MasterCard

Card No: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expiry Date on Card: \_\_\_ / \_\_\_

Signature: \_\_\_\_\_ Date of Signature: \_\_\_ / \_\_\_ / \_\_\_

(please note credit card payments attract a 2% surcharge)

*Please note:* The separate direct debit authorisation form DOES NOT have to be completed

**4. CHEQUE/CASH/INTERNET TRANSFER FOR FULL TERM PAYMENT or for CASUAL USE PAYMENTS**

Pay for each term by cheque/cash/direct debit (internet transfer) in full now or in the 1<sup>st</sup> week of each term.... Yes /No

*Please note:* This must be arranged with Chris on [chris@ooshnb.com.au](mailto:chris@ooshnb.com.au) or on 02 9984-8089

Signature: \_\_\_\_\_ Date of Signature: \_\_\_ / \_\_\_ / \_\_\_



# Direct Debit Request

OOSH NORTHERN BEACHES

A.B.N. 98 399 800 352

P.O. Box 1143

Dee Why NSW 2099

T: 9984 8089

F: 9981 2745

E: [manager@ooshnb.com.au](mailto:manager@ooshnb.com.au)

## Request and Authority for EziDebit Australia (also known as EziDebit Milton) to debit the account named below to pay OOSH Northern Beaches

I confirm that all my details are unchanged from 2011 (please tick)

### Request and Authority to debit

Surname or Company Name \_\_\_\_\_  
Given names or ACN/ARBN \_\_\_\_\_ ("you")  
Request and authorise OOSH Northern Beaches, or it's nominated representative, presently Ezi Debit Australia Pty Ltd acting on behalf of OOSH Northern Beaches, to arrange, through its own financial institution, for any amount OOSH NORTHERN BEACHES may debit or charge you to be debited through the Bulk Electronic Clearing System from an account held at the financial institution identified below and paid to OOSH NORTHERN BEACHES and/or to authorize OOSH Northern Beaches or it's nominated representative, presently Ezi Debit Australia Pty Ltd acting on behalf of OOSH Northern Beaches to debit payments from my specified credit card below, subject to the terms and conditions of the Direct Debit Customer Service Agreement (and any further instructions provided below) and acknowledge that Ezi Debit Australia (or Ezi Debit Milton) will appear as the business name on my statements. I understand credit card payments may not always be processed by Ezi Debit Australia Pty Ltd and OOSH Northern Beaches may appear on my credit card statement.

### How would you like to pay for your childcare?

Bank Account – Complete Section A

Credit Card - Complete Section B

Section A – Your full name: \_\_\_\_\_

Name of financial institution: \_\_\_\_\_

Financial Institution / Branch: \_\_\_\_\_

Name of account holder: \_\_\_\_\_

BSB Number: \_\_\_\_\_

Bank Account Number \_\_\_\_\_

### Section B – Type of Card

Master Card

Visa

Credit Card Number: \_\_\_\_\_

Expiry date (MMYY) \_\_\_\_\_

Name on card: \_\_\_\_\_

### Acknowledgment

By signing this Direct Debit Request you acknowledge having read and understood the terms and conditions governing the debit arrangements between you, OOSH Northern Beaches and it's nominated representative, presently Ezi Debit Australia Pty Ltd, but may change from time to time, as set out in this Request and in your Direct Debit Customer Service Agreement on the rear of this page.

### Payment Details (this maybe completed / confirmed with the Centre Licensee)

The maximum amount to be debited at any one time is (optional):

\$ | | | | . | | | \_\_\_\_\_  
(amount in words)

Please note Direct Debits will be made fortnightly on Tuesdays (but may not immediately show on your account ie: Tuesdays), or the preceding business day in the case of public holidays. Please note that the maximum amount stated above may not be reflective of the amount actually charged. In all cases the amount charged will be less than or equal to the maximum authorized amount unless there is a change to your booking. In the case of an increase in fees due to an increase in the days attended, the extra amount will automatically be added to the maximum amount to be deducted. The initial Direct Debit amount will be more to include the registration fee and may not fall on a Tuesday, and may be debited on the day the booking is received.

### Insert your Signature and Company details is using a Company bank account

Signature: \_\_\_\_\_

Company Details (If applicable) \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Phone \_\_\_\_\_